

CLINTON/JACKSON ECI EXECUTIVE COMMITTEE MEETING

June 3, 2013 - 8:00am

329 E. 11th Street

DeWitt, Iowa

Board Members Present: Jack Willey, Lori Frick, Linda Hledik

Excused: All members in attendance

ECI Staff present: Jenny Kreiter

FY13 Budget Update: The Executive Committee reviewed the financial report and discussed current spending amounts/trends.

FY14 funding requests: The Executive Committee members had reviewed the renewal requests and had some questions about the Head Start request. Jenny reported that the Board had not fully funded this request for a number of years. She asked to the members to note the email from Roger Peavey further explain the request and the implications due to federal funds being cut.

FY14 EC and SR Funding: Legislative session has not ended and we are still waiting to find out our allocation and legislative changes.

Levels of Excellence Review Request: Per Board direction Jenny has met with two Board Members to review our LOE data, she has notified the State TA Team of our request and provided the documentation necessary for review. Two Board Members will be attending the State Board meeting on Friday, June 7th and the rest of the Members can attend by GoToMeeting Webinar or using a toll free number to listen by phone. No other guidance has been provided by the State TA Team. Jenny has been instructed to provide our Board Members with a “key points” document to utilize for the purpose of the State Board Meeting.

FY14 contract renewal review: As instructed by the Board on May 20, 2013 Jenny has contacted the Director of the Head Start Programs in Jackson for the purpose of requesting information on any funding needs they may have for the upcoming school year. Jenny has not heard back from them yet. The Executive Committee requested that I bring any response to the Board for discussion on June 24, 2013.

Board Membership update: Jenny has contacted two clergy in Jackson County to see if they are interested in serving on the Board. To date neither have expressed interest in serving on the Board. The Executive Committee has instructed Jenny to contact two other clergy in Jackson County. The issue of diversity and gender balance on the Board was taken into consideration.

New Business: The Executive Committee Members discussed hosting the State ECI Board in September. Jenny will be taking vacation on June 7, 10 and 11th. Jenny presented information on enhancing her ability to access and emails and review documents in a timely manner while out of the office attending meetings off site. This is necessary to address the daily expectations of the Coordinator and her responsibility to the Board. Jenny has been notified that the YWCA Executive Director has taken another position and will be leaving at the end of June. They have an interim Director in place. Our Child Care Consultant is looking into becoming trained and purchasing a finger printing kit to support providers in meeting mandatory requirements starting July 1, 2013. Jack gave Jenny permission to sign on his behalf the transportation contracts.

Respectfully submitted by:

Jenny Kreiter, Coordinator